

URGENT ACTION Alert

January 2016

High-level meeting on HIV/AIDS – how to get involved.

Deadline for accreditation of civil society organizations February 12, 2016

This URGENT ACTION ALERT aims to inform civil society organizations on how to get involved in the high-level meeting on HIV/AIDS to be held during the UN General Assembly in New York in June 8-10 2016.

The Resolution

In January 2016 the General Assembly approved a [Resolution](#) (A/RES/70/228) that sets out the process for the organization of the 2016 high-level meeting on HIV/AIDS. The Resolution:

- a) Agrees to a high-level meeting from **8 to 10 of June 2016**, “*which will undertake a comprehensive review of the progress achieved in realizing the Declaration of Commitment on HIV/AIDS and the Political Declarations on HIV/AIDS of 2006 and 2011 including successes, best practices, lessons learned, obstacles and gaps, challenges and opportunities*”.
- b) Decides that the high-level meeting will comprise plenary meetings and up to five thematic panel discussions. The plenary meeting will feature, among others, a statement by a person openly living with HIV.
- c) Encourages Member States to include in their delegations “*representatives of civil society, including non-governmental organizations and organizations and networks representing people living with HIV, women, adolescents and young persons, orphans, migrants, community organizations and faith-based organizations and the private sector.*”
- d) Requests the President of the General Assembly to organize no later than April 2016 (confirmed for April 9) an informal interactive civil society hearing.

Please review [UNAIDS and NGLS briefing note](#) for details

Civil society organizations are invited to apply for accreditation to attend the meeting.

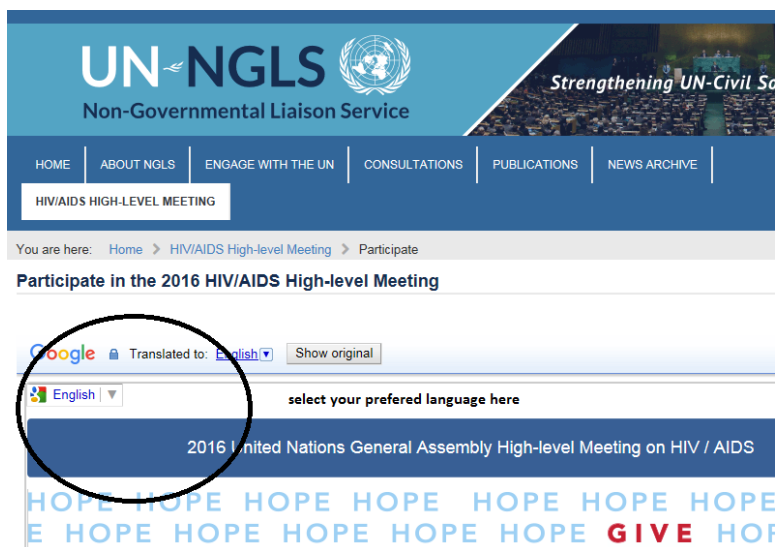
Accreditation and Registration

The process for accreditation of civil society organizations and registration of participants is now open. You can apply and register online at:

<http://unngls.org/index.php/2016-hiv-aids-hlm/participate>

The deadline to submit applications for accreditation is February 12, 2016.

The application is available in multiple languages. You only need to select your preferred language as indicated below



The President of the General Assembly will prepare a list of the organizations that have applied for accreditation and will submit it, no later than end of February, to Member States for consideration on a no-objection basis for a final decision by the General Assembly by mid-March.

‘Accredited’ NGOs will be allowed to attend the high-level Meeting and to participate in related events (including the civil society hearings) depending on space constraints.

Advice on how to apply

- ✓ The online form can be accessed [here](#). You need to complete and submit the form online – applications via email, fax, etc. will not be accepted
- ✓ Make sure you read the instructions carefully and **fill out all mandatory fields (marked with an asterisk *)**

- ✓ Please note that by selecting yes in some of the questions, other questions will appear in the screen.
- ✓ The form has 5 sections:
 1. Profile information (Individual applying) – most questions are mandatory
 2. Organizational/Institutional information (organization where you work at) – all questions are mandatory.
 3. Consultative Status with UN ECOSOC – if your organization has consultative status with UN ECOSOC you need to provide information (to check if your organization has consultative status, press [here](#) [insert your organization’s name in the search box on top right corner of the page]. You can also check this [document](#).



4. Member of the PCB (if your organization is a member of the PCB, you will need to provide contact information for UNAIDS staff that can verify)

PLEASE NOTE: if you answer ‘no’ to both questions above (ECOSOC status and PCB member) you will need to upload a number of organizational documents. Please have these documents scanned and ready to be uploaded.

Please provide as many of the documents requested below as possible. If we do not receive sufficient documentation to establish the standing of your organization, you may not be approved for special accreditation to participate in the Civil Society Hearing and/or the High-level Meeting.

- 1) Letter from the head of your organization or institution on official letterhead that describes how the work of your organization relates to the High-level Meeting on HIV/AIDS *
- 2) Copy of your organization's constitution, charter, statutes and/or by-laws as well as amendments to those documents. Please combine all such available documents into one file with a Table of Contents as first page. *
- 3) Copy of your organization's / institution's certificate of registration, or if your country does not require registration, other proof of existence *
- 4) Copy of your organization's most recent financial statement *
- 5) Copy of your organization's annual report *
- 6) Optional: Copy of examples of publications and recent articles or statements by or about your organization
- 7) Optional: Organization chart

5. Apply to be a speaker at the Civil Society Hearing or at the high-level meeting – if you would like to be considered as a speaker, please answer yes to either one (or both). Please review this [briefing note](#) before you apply. If you decide to apply you will need to answer 9 supplementary (and mandatory) questions, including providing a reference (name and contact details).

PLEASE NOTE: If you would like to be considered as a speaker (for the civil society hearing and/or the high-level meeting) you will need to indicate so in the application for accreditation and fill in all additional information. **There will not be another application process for speakers.**

If you have any questions or concerns about the information that is being requested, please email HLM2016@icaso.org. We encourage all organizations that apply for accreditation to let us know by email. This way we will know if any organization has been excluded from the final list.

The Stakeholders Task Force

The President of the General Assembly in partnership with UNAIDS has established a Stakeholders Task Force (CSTF) comprised of representatives from civil society. The Task Force will report to the Office of the President of General Assembly and provide advice on key decisions relating to attendance and participation of civil society organizations in the high-level meeting, including helping to identify participants for the civil society hearing and deciding on the format, themes, speakers, and program of the panel discussions.

After an open call for nominations, the Office of the President of the General Assembly selected 12 individuals from all around the world representing key constituencies. The members of the Stakeholders Task Force are:

- Annah Sango, Zimbabwe
- Anton Basenko, Ukraine
- Pye Jakobsson, Sweden
- Abhina Aher, India
- Javier Hourcade Bellocq, Argentina
- Trevor Stratton, Canada
- Rita Wahab, Lebanon
- Kieran Daly, USA
- Jaevion Nelson, Jamaica
- Gershom Kapalaula, Zambia
- Joan Peters, Antigua
- Marama Pala - New Zealand

UNAIDS and ICASO will serve as the Stakeholders Task Force Secretariat.

If you would like further information on how to get involved in the 2016 HIV HLM, please write to HLM2016@icaso.org, or go to www.icaso.org